



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF GUIMARAS

Dep Ed
Division of Guimaras
JORDAN, GUIMARAS

September 11, 2025

DIVISION MEMORANDUM
No. 348, s. 2025

12 SEP 2025

RELEASED

**JOINT INSPECTION AND MONITORING OF VARIOUS BASIC EDUCATION
FACILITIES FUND (BEFF) PROJECTS**

**TO: Assistant Schools Division Superintendent
Chief Education Supervisors
Elementary and Secondary School heads
Heads of Units/Sections
All Others Concerned**

1. Attached is Regional Memorandum No. 063 s. 2025, titled **Joint Inspection and Monitoring of Various Basic Education Facilities Fund (BEFF) Projects in the Schools Division of Iloilo and Guimaras on September 11-12, 2025**, which is self-explanatory.
2. Immediate dissemination of and compliance with this Memorandum are desired.

NOVELYN M. VILCHEZ, PhD, CESO VI
Schools Division Superintendent

Enclosure: As stated
Reference: As stated
To be included in the Perpetual Index,
Under the following subject

FACILITIES SCHOOLS PROJECTS



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Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS


REGIONAL MEMORANDUM
ESSD-2025- 063

SEP 10 2025

**JOINT INSPECTION AND MONITORING OF VARIOUS BASIC
EDUCATION FACILITIES FUND (BEFF) PROJECTS**

To: Schools Division Superintendents of SDO Iloilo and **SDO Guimaras**
All Others Concerned

1. This Office, through the Education Support Services Division, Education Facilities Unit, shall conduct the **Joint Inspection and Monitoring of Various Basic Education Facilities Fund (BEFF) Projects** in the Schools Division of Iloilo and Guimaras on **September 11-12, 2025**, inclusive of travel time.
2. This activity aims to:
 - a. verify and confirm actual accomplishment of the BEFF projects based on the submitted weekly status report;
 - b. verify and confirm actual accomplishment of the supplier for the supply & door-to-door delivery of school furniture to schools for CY 2023; and
 - c. determine and recommend possible courses of action on pending issues regarding physical facilities and other projects.
3. The DepEd Engineers of the concerned Schools Division Offices are requested to assist the team in terms of logistics and coordination with the **Department of Public Works and Highways** within their areas of jurisdiction.
4. Attached are the composition of the Regional and Division Inspectorate Teams, schedule of inspection, and the monitoring tool for reference and perusal of all concerned.
5. Immediate dissemination of and compliance with this Memorandum are desired.


CRISTITO A. ECO, CESO III
Assistant Regional Director
Officer-in-Charge
Office of the Regional Director

Encl.: As stated

Reference: None

To be indicated in the Perpetual Index
under the following subjects:

FACILITIES

SCHOOLS

PROJECTS

LMA/ESSD-RMLC/JOINT INSPECTION AND MONITORING OF VARIOUS BEFF PROJECTS/45/September 09, 2025



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Certificate No. PHP QMS
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Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS

MEMBERS OF THE REGIONAL INSPECTORATE TEAM:

- 1.) ENGR. IRENE S. MAGANTE – Regional Engineer
- 2.) ENGR. LESTER M. ALENTAJE – Technical Assistant IV
- 3.) ENGR. JOANNA S. JARDINERO - Technical Assistant IV

MEMBERS OF THE DIVISION INSPECTORATE TEAM:

A. SCHOOLS DIVISION OF ILOILO:

- 1.) ENGR. MILDRED LLAVANES – Division Engineer
- 2.) ENGR. VIRGIE SALES – Technical Assistant IV
- 3.) ENGR. GENELLI U. TUPINO - Technical Assistant IV
- 4.) ENGR. CHESTER BEBIERA - Technical Assistant IV

B. SCHOOLS DIVISION OF GUIMARAS:

- 1.) ENGR. DOMICIANO T. GENCIANEO – Division Engineer



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PROPOSED SCHEDULE OF INSPECTION

Schools division office	Name of School	Municipality	Name of Project	Status of Project	Time and Date of inspection	Implementing Agency
Guimaras	Jordan CS	Jordan	Newcon 2024	Completed	8:30 AM, Sept. 12, 2025	DPWH
Guimaras	Jordan NHS	Jordan	Newcon 2024	Completed	9:40 AM, Sept. 12, 2025	DPWH
Guimaras	Crescente P. Chavez CS	Jordan	ILRC 2024	On-going	11:00 AM, Sept. 12, 2025	DepED
Guimaras	Pbung Taras	Nueva Valencia	LMS 2024	Completed	1:30 PM, Sept. 12, 2025	DepED
Guimaras	East Valencia NHS	Buenavista	Newcon 2024	Completed	3:30 PM, Sept. 12, 2025	DPWH



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INSPECTION, MONITORING, and VALIDATION TOOL
(based on Program of Works)

Project Title:			
Source of Fund and Year:			
Implementing Unit:			
Division:			
School Name:			
Location:			
Date of Inspection:			
Target (%) Accomplishment:		Actual (%) Accomplishment:	
Target Date of Completion:		Actual Date of Completion:	
Observations/Findings:			
Recommendations/Agreements/Remarks:			

Prepared and inspected by:

 Signature over Printed Name & Designation

 Signature over Printed Name & Designation

 Signature over Printed Name & Designation

 Signature over Printed Name & Designation

 Signature over Printed Name & Designation

 Signature over Printed Name & Designation

Concurred by:

 Signature over Printed Name & Designation

 Signature over Printed Name & Designation

 Signature over Printed Name & Designation

 Signature over Printed Name & Designation